



**Ohio Cemetery Association
1st ANNUAL CONVENTION & TRADE SHOW
AUGUST 1-3, 2011
Crown Plaza Hotel
600 Metro Place North
Dublin, Ohio**

SUPPLIER CONVENTION INFORMATION /CHECKLIST

GENERAL INFORMATION

1. In order to participate in convention, your company must be a current member in good standing. If not, please include annual membership dues of \$100.00.
2. Your company may select three different methods of convention participation. They are: (1) Booth Exhibition/Field Demonstration; (2) Advertising; (3) Sponsorship. Please complete the appropriate form for each. The total amount due to the Association is based on your company's choice of participation;
3. Booth Exhibition Registration includes the cost of the Field Day Demonstration at Kingwood Memorial Park;
4. All Event Sponsorship will be noted in the Annual Directory/Convention Program and your company will receive recognition at the appropriate event as the sponsoring company;
5. Booth Exhibit Area spaces will be on a first-come first-serve basis;
6. The Exhibit Area contains over 2,000 square feet and various functions will be held in the Ballroom;
7. Each Exhibit Booth includes one 8' table with table cloth;

CHECKLIST

- ❑ **Complete appropriate forms and return to the Association Office**
- ❑ **Advertisements are to be sent to: ocasecretary2011@gmail.com**
- ❑ **Make hotel reservations early, no later than July 17th in order to receive the OCA discount of \$99.00; for reservations call 1-888-233-9527 and ask for the Ohio Cemetery Association room rate or you can go online to <https://resweb.passkey.com/go/OCA>.**
- ❑ **Ship necessary packages to the hotel. Please do not ship until three days prior to the event, have boxes clearing marked with both vendor name and OCA.**

**COMPANY NAME
OCA CONVENTION
MONDAY, AUGUST 1st THRU WEDNESDAY, AUGUST 3rd
Crown Plaza Hotel
600 Metro Place North
Dublin, Ohio**